

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 16, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Heather Luther, Clerk's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Jan Wallace, Terry Shaffer, Galen Kidd, Renee Cox, Rachel Burkholder, Ken Jenkins, Jeff Schatz and Debrah Fulkerson, Juvenile Courts Services; Scott Williams, Doug Cox and Mike Work, Operations; Richard Beck, Development Services; Bob Perkins, Robyn Swaney and Alyssa Mitchell, Procurement; Bonnie Jacobs, Treasurer's Office; Ted Hutchinson, Landfill; and Steve O'Meara, Information Technology. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. NEW BUSINESS:

1. Proclamation

- Jan Wallace Day, August 19, 2016

D. Case read the proclamation into the record. The Board acknowledged J. Wallace for her dedication to the County.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PROCLAMATION AS READ INTO THE RECORD AND DESIGNATE AUGUST 19, 2016 AS JAN WALLACE DAY. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Procurement

- a. Opening of Bid 16073, 2016 Ada County Grounds Maintenance for Civic Plaza Complex

B. Perkins provided the Board one response to Bid 16073. He requested the name of the bidder, confirmation that a bid bond security was included, and the total bid amount be read into the record. J. Tibbs read the requested information into the record.

The parties discussed what properties are encompassed in the Civic Plaza Complex.

B. Perkins requested the award of Bid 16073 be tabled to August 23, 2016, to allow the Evaluation Committee time to assess the proposal.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF 16073, 2016 ADA COUNTY GROUNDS MAINTENANCE FOR CIVIC PLAZA COMPLEX, TO AUGUST 23, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Review of Bids Received & Award Consideration for Bids \$25,000 to \$50,000

- Bid 16076, Service Desk Ticketing System

B. Perkins advised the Board that the Evaluation Committee received one response for Bid 16076 and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16076, SERVICE DESK TICKETING SYSTEM, TO SAMANAGE USA, INC. IN THE AMOUNT OF \$38,850. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE,

AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Resolutions (3)

- a. Resolution No. 2165 - Resolution for the Renewal of Sole Source Contracts for Equipment and Services for the 700 Mhz Digital Trunked Radio System and HPD Mobile Data Communications System for the Ada County Emergency Communication Center for the 2016-2017 Fiscal Year

J. Tibbs opened the public hearing and read Resolution No. 2165 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2165 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 2166 - Resolution for the Sole Source Contract for Equipment and Services for Next Generation 911 Network Telephone System from Qwest Corporation D/B/A CenturyLink QC for the 2016-2017 Fiscal Year

J. Tibbs opened the public hearing and read Resolution No. 2166 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2166 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- c. Resolution No. 2167 - Resolution for the Destruction of Civil Defense Supplies

J. Tibbs opened the public hearing and read Resolution No. 2167 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2167 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Operations

- a. Change Order No. 1 - West Juvenile Probation Construction Project (Agreement No. 11185; Decrease of \$2,963.52)

D. Cox read the request into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE CHANGE ORDER NO. 1 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Allied Waste Request for Annual Rate Increase

T. Hutchinson stated he received a 1% CPI rate increase request from Allied Waste.

D. Case disclosed that Allied Waste, aka Republic Services, contributed to his campaign and stated that this would not affect his decision on this request.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 1% CPI ANNUAL RATE INCREASE FOR ALLIED WASTE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (11)

1. Honalee Farm Event Center at Honalee Farm Event Center for McKenzie Duke & Landon Neubauer Wedding, August 20th from 3pm to Midnight
2. Honalee Farm Event Center at Honalee Farm Event Center for Fred Simpson & Erin Aldinger Wedding, August 21st from 10am to 5pm
3. Honalee Farm Event Center at Honalee Farm Event Center for Barbara Page Wedding, August 27th from 3pm to Midnight
4. Honalee Farm Event Center at Honalee Farm Event Center for Gary Metzger & Carla Hart Wedding, September 3rd from 3pm to Midnight
5. Honalee Farm Event Center at Honalee Farm Event Center for Rachel Warila & Nathan Algate Wedding, September 4th from 3pm to Midnight
6. Honalee Farm Event Center at Honalee Farm Event Center for Adam Sordynski & Hanna Kern Wedding, September 7th from 3pm to Midnight
7. Honalee Farm Event Center at Honalee Farm Event Center for Jenni McConnell & Steven Nagel Wedding, September 10th from 3pm to Midnight
8. Honalee Farm Event Center at Honalee Farm Event Center for John Liles & Lauren Baker Wedding, September 17th from 3pm to Midnight
9. Honalee Farm Event Center at Honalee Farm Event Center for Kristin Bowman & Joshua Binder Wedding, September 24th from 3pm to Midnight
10. Honalee Farm Event Center at Honalee Farm Event Center for Melissa Fadenrecht Wedding, September 25th from 3pm to Midnight
11. Honalee Farm Event Center at Honalee Farm Event Center for Bridgit Delligatti Wedding, September 30th from 3pm to Midnight

b. New Licenses

- Albertsons Café, 250 E. Parkcenter Blvd., Boise, Beer/Wine

c. License Transfers (2)

1. Buffalo Wild Wings, 777 W. Main St., Ste. 130, Boise, Beer/Liquor
2. Breakaway Café & Spirits, 2053 E. Fairview Ave., Boise, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 11 CATERING PERMITS, 1 NEW LICENSE AND 2 LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Auditor's Office

- C. Rich provided an update on Odyssey.

7. Claims Journal

- August 12, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 12, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Personnel Action Forms (10 Leaves with Pay)

ACTION: D. CASE MOVED TO APPROVE THE 10 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Assessor's Office - No Report

10. Public Information Officer - No Report

11. Larry Maneely - No Report

12. Grants (*Authorize the Chairman to Sign*)

- Ratification - Grant No. 1613-B
(*Signed by Commissioner Tibbs on 8/9/16*)
 - Grant Application for Federal Assistance from the Bureau of Land Management Grant Program for Invasive and Noxious Plant Management (\$90,000; No Match; Grant Period 9/1/16 - 10/1/21) - This *replaces* Grant No. 1613-A approved on July 26, 2016

J. Tibbs explained this was signed earlier to allow Weed and Pest to apply for \$90,000 in grant funds before the submission deadline.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY GRANT NO. 1613-B SIGNED BY COMMISSIONER TIBBS ON AUGUST 9, 2016 AND ELECTRONICALLY SUBMITTED BY THE DIRECTOR OF WEED AND PEST ON AUGUST 15, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- a. Barber Park Education and Event Center (3)
 1. Joseph Lemay, Lemay /McConnell Wedding & Reception, August 5, 2017
 2. Thrivent Financial, Women's Information Luncheon, September 15, 2016
 3. Girl Scouts of Silver Sage, Friendship Fest, June 8, 2017

ACTION: D. CASE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Event Center Policy Regarding In-House Reservations and Fee Structure

ACTION: D. CASE MOVED TO APPROVE THE EVENT CENTER POLICY REGARDING IN HOUSE RESERVATIONS AND FEE STRUCTURE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (16) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11784 - Agreement Between Ada County and Gardner Plaza, LLC for Consent to Retransmission Licensed Radio Frequencies
- b. Agreement No. 11785 - Agreement Between Ada County and Power Plus, Inc. for Jail Security Upgrade Project (FY17)
- c. Agreement No. 11786 - Agreement Between Ada County and Knife River Corporation - Northwest for Warm Springs Mesa Greenbelt Pathway Project
- d. Agreement No. 11787 - Agreement Between Ada County and Anvil Fence Company for Sheriff's Office Security Gate Replacement Project
- e. Agreement No. 11788 - Agreement Between Ada County and JAMEX, Inc. for Third Party Payment Processing Services for Public Use Copier (FY17)
- f. Agreement No. 11788-1-16 - Addendum Agreement Between Ada County and JAMEX, Inc. for Third Party Payment Processing Services for Public Use Copier
- g. Agreement No. 11789 - Agreement Between Ada County and Ivy Arp for Independent Contractor Services for the Sheriff's Office (FY17)
- h. Agreement No. 11790 - Memorandum of Understanding Agreement Between Ada County, Ada County Sheriff and the Administrative District Judge of the Fourth Judicial District of the State of Idaho for Provisions of Misdemeanor Probation Services
- i. Agreement No. 11791 - Agreement Between Ada County and Design Space Modular Buildings, Inc. for Use of Modular Buildings During the Western Idaho Fair

- j. Agreement No. 11791-1-16 - Addendum Agreement Between Ada County and Design Space Modular Buildings, Inc. for Use of Modular Buildings During the Western Idaho Fair
- k. Agreement No. 11792 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Operations
- l. Agreement No. 3427-18-16 - Renewal Agreement Between Ada County and Production Services International, Inc., dba Audio Denver, for Sound and Light Systems During the 2016 Western Idaho Fair
- m. Agreement No. 5027-15-16 - Renewal Agreement Between Ada County and West Pak Equipment Company for Trash Compactor Services (FY17)
- n. Agreement No. 9381-5-16 - Renewal Agreement Between Ada County and Clearview Cleaning Service, Inc. for Custodial Services at Courthouse Complex, Justice Center and Juvenile Court Services (FY17)
- o. Agreement No. 10353-3-16 - Renewal Agreement Between Ada County and the City of Boise for Lease of the Boise City Attorney's Office Space at the Courthouse (FY17)
- p. Agreement No. 10627-3-16 - Renewal Agreement between Ada County and Nancy Cladis d/b/a Ada County Monitoring Services for Management of Alcohol Monitoring Services (FY17)

J. Tibbs read the agreement numbers into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 16 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Miscellaneous

- Letter to Ada County Highway District Regarding the Greenbelt Easement near New Eckert Road

ACTION: D. CASE MOVED TO APPROVE THE LETTER TO ADA COUNTY HIGHWAY DISTRICT REGARDING THE GREENBELT EASEMENT NEAR ECKERT ROAD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:38 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk